



<u>Student Name:</u>	<u>2022 Turning Age:</u>	<u>2022 Grade:</u>

2022 PRE-APPLICATION

This Pre-Application for the 2022 school year is for placement into the que for the learner into the school. Upon determination of acceptance, a separate Student Parent Handbook will need to be filled out. Your child will not be allowed into the school until approved by the School Management (including any requested meetings with you and your child by the principal for placement). Pre-Application & Student Parent Handbook must be completed with required documentation and payments. **INFORMATION AND PRICES / FEES ARE SUBJECT TO CHANGE.**

I. APPLICATION FORM AND DETAILS

Documentation:

In preparation, the following documentation must be submitted with the full completed application form. You will not be allowed to enroll without all of these items on file and your learner will not be allowed onto the school property in the 2022 school year without all the items verified by school management below.

Please tick all the documentation with your application.

New Applicants:

- Transfer certificate from previous school.
- Last full-year school report (all Terms).
- Certified copy of the birth certificate or ID.
- Copy of clinic card.
- Certified copy of ID of parents.
- Completed testimonial form by the previous school must be attached mention that the school fees are paid up to date and how the child performed – this form must be submitted to Management.
- Parents / Guardians of other nationalities **MUST** submit the following **LEGAL** information
 - Certified copy of Passport of parents and children.
 - Certified copy of study permit in respect of learner.
 - Certified copy of temporary or permanent permit from the South African Department of Home Affairs or evidence of application for such documentation.
 - Application form for the immigrant status.
- 2 passport size photos. Current Photo.
- 3 Months Current Bank Statements (history of showing reliable income and payment capacity).
- R100 non-refundable Pre-App processing fee with Proof of Payment at submission of Pre-Application.
- R900 non-refundable Admin Fee (for new applicants) – due upon approval of admission of learner.
- Non-Refundable Book Fee (all applicants) – due upon approval of admission of learner.

Updated Learner Photo (Passport Photo)



Learner Information:

Learner ID Number: ID / Passport / Permit / Asylum Type, Country of Issue, and Expiry Date:			
Learner Surname:			
Learner First Names:			
Date of Birth:		Gender (M / F):	
Home Language:			
Name of Primary Guardian / Parent:			
2022 Grade Applying For:			
CEMIS Number:			
Crosspoint Reference Number:	<i>(This Reference Number Issued by the School)</i>		

Note regarding age of learner for admission into Grade 1 or Grade R per the Western Cape Education Department:

- Compulsory school-going age for Grade 1 is 7 years in the year that the child is in Grade 1.
- Admission to Grade R is 6 years in the year that the child is in Grade R.

All admissions regarding age and grade are subject to the developmental readiness of the child.

Father's Information (or Primary Male Guardian):

Father's ID Number: ID / Passport / Permit / Asylum Type, Country of Issue, and Expiry Date:			
Father's Full Name:			
Father's Date of Birth:			
Physical Address:			
Mailing Address:			
Email Address:			
Cell Number:			
Employer:			
How Long Working (Years / Months):			
Permanent or Contract Employee:			
Work Telephone Number:			



Mother's Information (or Primary Female Guardian):

Mother's ID Number: ID / Passport / Permit / Asylum Type, Country of Issue, and Expiry Date:	
Mother's Full Name:	
Mother's Date of Birth:	
Physical Address:	
Mailing Address:	
Email Address:	
Cell Number:	
Employer:	
How Long Working (Years / Months):	
Permanent or Contract Employee:	
Work Telephone Number:	

Emergency Contact Information (Other Than Parent / Guardian):

Emergency Contact Full Name:	
Emergency Contact Email Address:	
Emergency Contact Cell Number:	
Doctor:	
Doctor Email Address:	
Doctor Cell Number:	
Clinic / Hospital:	

Child Transport (Person given authority by Parent / Guardian to drop-off and pick-up child):

Transport Driver(s) Full Name:	
Transport Driver(s) Cell Number:	
Transport Driver Vehicle(s) & Plate #:	
Transport Secondary Contact Cell:	



Learner’s Lifestyle and Health Information:

<u>YES</u>	<u>NO</u>	<u>DESCRIPTION</u>
		Is the learner presently using alcohol, drugs, and/or cigarettes?
		Has the learner been found guilty of a criminal offense?
		Does the learner accept responsibility for their actions and behaviour?
		Does the learner promise to adhere to the school’s Student Parent Handbook?
		Has the learner been suspended or expelled from any school?
		Is the learner involved in gang related activities?

Failure to disclose, or to inform, the school administration about any important facts about the learner’s lifestyle or behaviour that may negatively impact himself/herself, or other learners, may result in the learner being withdrawn from the school.

All legal documentation of all medical conditions allergies and medication outlined below needs to be provided to the school as part of the application package. HAS THE LEARNER EVER HAD ANY OF THE FOLLOWING CONDITIONS (tick below):

Heart Murmur:		Asthma:		Ulcers:		Tuberculosis TB:	
Epilepsy:		Blackouts:		Anxiety Attacks:		Depression:	
Hearing Problems:		ADD / ADHD:		Diabetes:		HIV / AIDS:	
Blood Pressure:		Spectacles:		Autism:		Fetal Alcohol Syndrome:	
Allergies (Please List):							
Other Known Medical Conditions:							
Learning Differences:							
Food Allergies or Dietary Restrictions:							

You must inform the school if your child is known to have or has been diagnosed with a learning difference and include the necessary documentation. With this information, we are able to better cater to your child’s needs.

Where deemed necessary for a child, the school may assistance with counselling and/or Educational Psychologist.

Crosspoint Academy will do its utmost to accommodate your child in the school. However, on a case-by-case basis, it may be deemed necessary for you to place your child in a specialized care-facility able to cater to your child’s physical, mental, or medical condition. Crosspoint Academy does not have the knowledge, accessibility, or trained staff (doctors / nurses) to accurately and safely accommodate some children with individualized needs.

Crosspoint Academy follows the Department of Education: NATIONAL POLICY ON HIV AND AIDS FOR LEARNERS AND EDUCATORS. Children and employees diagnosed with HIV / AIDS will not be denied or restricted access to any facilities or other communal areas. Learners and students with HIV/AIDS should lead as full a life as possible and will not be denied the opportunity to receive an education to the maximum of their ability. Infection control measures and adaptations will be universally applied and carried out regardless of the known or unknown HIV status of individuals concerned.



II. SCHOOL UNIFORM POLICY

General attire available from a PEP / JET store. Polo Shirts (long and short sleeve), Track Suit, Winter Beanie, Peaked Caps, Shorts, Skorts and other Logo attire available from school at separate cost from school fees.

SUMMER UNIFORMS: 01 SEPTEMBER THRU 30 APRIL

SUMMER – BOYS SCHOOL UNIFORM	SUMMER – BOYS SPORTS UNIFORM
Navy short-sleeve Polo with Crosspoint Logo	Navy blue sports shorts
White/Navy Undershirt (optional)	Navy blue T-Shirt
Grey Short Pants	White sports socks
Grey Socks	White Tekkies (no cleats / soccer shoes)
Blue Sleeveless Jersey (optional)	Optional sun protection: Peaked Cap w/ Crosspoint Logo.
Black School Shoes	

SUMMER – GIRLS SCHOOL UNIFORM	SUMMER – GIRLS SPORTS UNIFORM
Navy short-sleeve Polo with Crosspoint Logo	Navy blue sports shorts
White/Navy Undershirt (optional)	Navy blue T-Shirt
Grey Skirt	White sports socks
White Socks	White Tekkies (no cleats / soccer shoes)
Blue Sleeveless Jersey (optional)	White sports bra (Grade 3 and up as needed)
Black School Shoes	Optional sun protection: Peaked Cap w/ Crosspoint Logo.
	Hair pulled back with blue/black Pom Pom

WINTER UNIFORMS: 01 MAY THRU 31 AUGUST

WINTER – BOYS SCHOOL UNIFORM	WINTER – BOYS SPORTS UNIFORM
Navy long-sleeve Polo with Crosspoint Logo	Navy blue sports pants
White/Navy Undershirt (optional)	Navy blue long sleeve T-Shirt
Grey Long Pants	White sports socks
Grey Socks	White Tekkies (no cleats / soccer shoes)
Blue long-sleeve Jersey	Gloves & Winter Beanie w/ Crosspoint Logo
Gloves & Winter Beanie w/ Crosspoint Logo	
Black School Shoes	
Navy or black Gum Boots (During/After rain only)	
School Track Suit *	

WINTER – GIRLS SCHOOL UNIFORM	WINTER – GIRLS SPORTS UNIFORM
Navy long-sleeve Polo with Crosspoint Logo	Navy blue sports pants
White/Navy Undershirt (optional)	Navy blue long sleeve T-Shirt
Grey Long Pants OR	White sports socks
Grey Skirt with black or Grey leggings	White sports bra (Grade 3 and up as needed)
White Socks	White Tekkies (no cleats / soccer shoes)
Navy long-sleeve Jersey	Hair pulled back with blue/black Pom Pom
Gloves & Winter Beanie w/ Crosspoint Logo	Gloves & Winter Beanie w/ Crosspoint Logo
Navy or black Gum Boots (During/After rain only)	
Black School Shoes	
School Track Suit *	

* The School Track Suit top (without the track suit bottoms) can be worn at any time on cold days for warmth. Full Track Suit uniform will only be worn on winter days specified by the school during the course of the year.



III. ABOUT THE SCHOOL

Crosspoint Academy an urban, Christian-based, low-fee, non-government school that exists to provide quality education to students of low-income families with some of the lowest fees in the area. Centrally located in the CBD of Strand, it provides schooling to students living in the surrounding area. It is a Combined School with grades RR/R and 1-10; registered through Grade 12 with the Western Cape Education Department (#0100000361). Class sizes are limited to 24 learners per class, per teacher. All classrooms use the government approved Curriculum Assessment Policy Statements (CAPS) educational standards as the chosen curriculum. The school offers English as the Home Language, and Afrikaans as a First Additional Language.

Vision:

Crosspoint Academy's vision is to provide leadership-focused good quality education and intervention for its students at all schooling levels. The School seeks to bring low-cost and high-quality education to South Africa as the public education system continues to lack the space and opportunity that these students deserve.

Service Summary:

The intention of Crosspoint Academy is to guide young hearts and minds into cultivating a love for lifelong learning. In our classrooms, it becomes "I want to" instead of "I have to". There are three main proponents that make us different:

1. **We Embrace Learning Differences** – At Crosspoint Academy we recognize that some students have learning differences and we embrace these differences. We never label a student as "slow". We help each student to succeed, no matter how quickly or slowly we think they are grasping a concept. We try our utmost best to ensure that all students understand a concept before we move on. We utilize color coded learning groups to help mediate those students who take longer to understand. We use all available resources to help students with learning differences including in-class volunteer assistants, management and additional-fee tutoring programs (where and when available).
2. **We use PBIS Techniques to Manage our Classrooms** – Positive Behavior Intervention and Support (PBIS) is the #1 way that we manage our classroom. We understand that PBIS is the most effective form of behavior management and we utilize it all day long in our classrooms. We never punish, belittle, yell at, mock or swat (hit) a child. We use positive verbal praise, rewards, school-wide token economy and student of the week to keep our students motivated to learn at their best level possible.
3. **We Use Active Teaching and Interactive Response Methods** – We utilize active teaching methods that require the student to be interactive with our lessons. Our lessons are planned and include an attention grabber, group practice, and individual practice. We are not lecturers, we are facilitators. We are constantly checking for understanding and asking probing questions that cannot be answered with a Yes or No. We utilize group work, partners, personal white boards, digital white boards with document cameras, group discussion, and other methods to ensure our students are actively engaged and learning.

Teaching sessions focus on helping students grasp the concepts they will need to know to perform well in their class, as well as developing study strategies to effectively prepare for formal assessment tasks in their class. A long-term focus of creating life-long learners is favored over a short-term problem-solving strategy.

Additional Information and Policies:

Upon approval of admission, the parent and learner will be provided with the school's "Student Parent Handbook" to review and sign. This includes more information about the school and its Christian beliefs.



IV. FEES AND FEE STRUCTURE POLICY

As an independent school, Crosspoint Academy relies on the fees received to pay teacher salaries, rent, and to keep the school open. Without these fees, the school would have to close.

A one-month discount may apply for school fees paid up front in full for the year.

School fees are due and payable in advance on the 1st day of each month of school, for that month, beginning Jan 1st.

Past due payments will be dealt with in the following manner:

1. If fees are not paid by the 7th day of the new month, a “reminder” will be sent to the parent / guardian.
A late-payment fee of R100-00 will also be added to your outstanding balance for each month in arrears.
2. If fees are not paid by the 15th day of the new month, your child will not be allowed onto school property and will be sent home (until such time that all the outstanding fees are paid in full). Your child is thereby suspended due to non-payment. The child’s transport driver will also be informed to not pick up your child, or to take them back home. You must then schedule a meeting with the school management. Any work missed by the learner during this period is the responsibility of the parent.
3. If all outstanding fees are not paid up in full by the 7th day of the next month after suspension, then, regrettably, we will have to terminate your child’s schooling at Crosspoint Academy. Termination of schooling includes loss of your child’s seat in school and given to another. There will be no place for your child to return.
4. If your child’s schooling has been terminated, the undersigned person(s) will still be held liable for payment of all outstanding school fees. No transfer letters or requests for re-admittance will be done without all payments and arrears made.
5. Non-Payment or Late-Payment of school fees of children who have been awarded special rates could place the continuation of such special rates in jeopardy.

If you know you cannot pay on time, or are in arrears, you must contact the school to make arrangements to pay.

Fee Schedule: Please note and anticipate that school fees will increase around 10% each year on average.

11 MONTH PAYMENT PLAN DUE DATES	Gr RR-R	Gr 1-3	Gr 4-6	Gr 7-9	Gr 10*	2022 GRADE:
	PAYMENTS PER MONTH	PAYMENTS PER MONTH	PAYMENTS PER MONTH	PAYMENTS PER MONTH	PAYMENTS PER MONTH	SIGN AT EACH LINE BELOW TO ACKNOWLEDGE YOU WILL PAY
January 1 st	R1200	R1300	R1400	R1500	R1750	
February 1 st	R1200	R1300	R1400	R1500	R1750	
March 1 st	R1200	R1300	R1400	R1500	R1750	
April 1 st	R1200	R1300	R1400	R1500	R1750	
May 1 st	R1200	R1300	R1400	R1500	R1750	
June 1 st	R1200	R1300	R1400	R1500	R1750	
July 1 st	R1200	R1300	R1400	R1500	R1750	
August 1 st	R1200	R1300	R1400	R1500	R1750	
September 1 st	R1200	R1300	R1400	R1500	R1750	
October 1 st	R1200	R1300	R1400	R1500	R1750	
November 1 st	R1200	R1300	R1400	R1500	R1750	
<i>NO PAYMENTS FOR DECEMBER (Summer Break)</i>						
TOTAL DUE:	R13 200-00	R14 300-00	R15 400-00	R16 500-00	R19 250-00	

** Currently the school is only able to offer one route of study for Grades 10-12. This route is **Business Leadership**. All learners will be enrolled in this route with 8 subjects: English (HL), Afrikaans (FAL), Maths / Math Lit, Life Orientation, Physical Science, Business Studies, Economics, and Computer Applications Technology.*



Book Fees:

In addition to the annual school fees due, an annual book fee is due. These fees vary per grade as listed below.

All books must be covered for protection. If a book is lost, stolen, or damaged / destroyed, a new book will need to be purchased at the cost of the parent / guardian. The books remain the property of the school.

The book fee not only is for the learner’s in-class books, but also goes toward funding books that go into our library. Being able to grow our library allows us to have the variety a child deserves for reading.

ANNUAL FEE. PAYMENT DUE UPON ADMISSION	Gr RR & R	Gr 1-3	Gr 4-6	Gr 7-9	Gr 10	2022 GRADE:	
	NO BOOK FEES	R300	R400	R500	R1350 (R600 + R750)*	SIGN:	

* Gr 10 Book Fee: R600 for in-school core curriculum books (which stay at the school) + R750 for take-home curriculum books (which the learner takes home).

Stationary: Upon admission and before school start, parent must separately purchase and pick-up at a designated store. Details will be provided upon admission. Cost varies per grade.

Banking Details and Instruction for Payments:

Payments can be made by card at the school, online on our website, or via EFT through the banking information listed adjacent.

When making any payment, use the CPA number as the reference. Failure to do so may result in lost or uncredited payment. *Do not use your child’s name as there may be other students with the same name, which will result in an uncredited payment.*

It is vitally important that you keep printed records for yourself of any and all payments made. Without these records, errors may occur.

Account name:
Crosspoint Academy – Strand

Bank: **Standard Bank**

Account no: **10116118332**

Branch: **Helderberg**

Branch no: **051001**

SWIFT Code: **SBZAZAJJ**

Email Proof of Payment to:
Accounts-Strand@CrosspointAcademy.co.za

V. STUDENT PARENT PRE-APPLICATION AGREEMENT

I have read all sections of the pre-application and state that all the information provided is true and accurate to the best of your ability. Signing this form is *not* an approval of admission into the school.

Signed and completed at

on this the day of 20

Parent / Guardian Signature

Parent /Guardian Printed Full Name

School Stamp Upon Receipt: